MEETING MINUTES – Architecture Oversight Committee (AOC)

Date of Meeting:	Wednesday, November 14, 2007
Time and Location:	10:00 a.m. – 12:00 p.m. State Data Center; 4430 Broad River Road; Conference Room 105
Minutes Prepared By:	Joy Stagg

1. Attendance at Meeting

Randy Byars, Div. of Insurance & Grants Svc.
Scott Houston, Comptroller General
Dr. Bob Cape, College of Charleston
Jay Rolin, Vocational Rehabilitation
Bob Arndt, DHEC
Rod Davis, DHHS
Patricia Stephens, Dept. of Social Services
David O'Berry, DPPP
Jeff Baumann, Forestry
Jim Scurry, Dept. of Natural Resources
Mike Garon, Department of Revenue
Rolf Dolder, Dept. Motor Vehicles
Catherine Watt, Clemson University
Pat O'Cain (CIO), *Chairman*

2. Meeting Agenda

1. Welcome & Review Minutes
2. Systems Management Domain Disciplines
3. Security Policy
4. 2008 Meeting Schedule

3. Meeting Notes, Decisions, Issues

Pat O'Cain opened the meeting. Motion was made to adopt the minutes from the last meeting.

Systems Management Domain Disciplines – Frans Coetzee, CIO

■ Frans Coetzee with the CIO, Change Management Division, presented the three disciplines: Asset Management, Performance Management Tools, and End User Support Tools. The committee did not adopt these but will put it on that agenda for the January 23, 2007, meeting.

Security Policy – David O'Berry, DPPP

■ The Security Policy was again opened for discussion.   The AOC Committee made the decision to vote via email on the Security Policy by December 3, 2007 to give everyone a chance to thoroughly review.

2008 Meeting Scheduled – Doug Drenning

■ The 2008 Meeting Schedule was presented and adopted.

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4. Action Items

	Action	Assigned to	Due Date
a.	Vote on Security Policy	Committee	12/03/07
	Status		
b.	Present changes for Systems Management Domain Disciplines	Tammy Mainwaring	01/23/08
	Status		
c.			
	Status		

5. Next Meeting

Date:	Wednesday, December 19, 2007	**Time:**	10:00 a.m.	**Location:**	Confrm 105

Agenda:
TBD